

# COMBINED REGISTER DESCRIPTION AND DATA PROTECTION FILE

Personal Data Act (523/1999) sections 10 and 24

Date of drafting: 25.2.2014

1. Data controller	Name (Business ID) Oriola-KD Corporation (1999215-0)
	Contact information P.O. Box 8 (Orionintie 5), FI-02101 Espoo, Finland Tel. +358 10 429 99
2. Contact person in register- related matters	Name Legal Counsel Heli Gummerus
	Contact information P.O. Box 8 (Orionintie 5), FI-02101 Espoo, Finland Tel. +358 10 429 3447 heli.gummerus@oriola-kd.com
3. Name of register	Registrations for the 2014 Annual General Meeting of Oriola-KD Corporation
4. Purpose for processing of personal data	<p>The purpose for use of this register is to enable shareholders of Oriola-KD Corporation to register for the Annual General Meeting 2014 on the Internet, by telephone or by letter. Euroclear Finland Ltd is the technical provider of registrations arriving via Internet or by telephone.</p> <p>Registration for the Annual General Meeting requires the collection of personal data of Oriola-KD's shareholders to enable the shareholder to be identified to carry out registration and to enable Oriola-KD to identify the registration and the ownership of shares of the shareholder.</p> <p>The Company will not disclose the data given for direct marketing purposes.</p>
5. Data content of register	<p>The following data can be collected through the registration service: name, personal identity number, business identification code, address, telephone number, email address, number of book-entry account and number of shares and votes.</p> <p>The number of book-entry account is used solely in identification taking place in Euroclear Finland Ltd's system and is not disclosed to the Company.</p>
6. Regular sources of information	<p>When registering for a General Meeting, a shareholder gives information about himself/herself. The recipient of the information enters the shareholder's data in the register maintained by Euroclear Finland Ltd. The data of the person registering is compared to the Company's shareholder register maintained by Euroclear Finland Ltd and the system picks out the ownership data of the person registering from the shareholder register. When giving proxy, the shareholder also inputs the required personal data with regard to the proxy representatives.</p>

7. Regular handing over of information and data transfers to countries outside EU or EEA	No information is handed over.
8. Principles of register protection	<p>A. Manual register Manual data shall be kept in a locked space and is available only for authorized persons.</p> <p>B. Electronic data register Euroclear Finland Ltd shall be responsible for the maintenance of the register. The connection from a user's browser to the server of Euroclear Finland Ltd is encrypted with SSL-technology. Only authorized people have access to the system by means of a username and password.</p>
9. Right of inspection	<p>Regardless of secrecy provisions, a shareholder shall have right to access, after having supplied sufficient search criteria, to the data on himself/herself in a personal data file, or to a notice that the file contains no such data. The data controller shall at the same time provide the data subject with information of the regular sources of data in the file, on the uses for the data in the file and the regular destinations of disclosed data.</p> <p>A shareholder who wishes to have access to the data on himself/herself shall make a request to the contact person of the data controller either by email to the address <a href="mailto:heli.gummerus@oriola-kd.com">heli.gummerus@oriola-kd.com</a> or by letter to the address Oriola-KD Corporation, Legal Affairs, P.O. Box 8, FI-02101 Espoo, Finland.</p>
10. Right to demand correction of data	<p>The data controller shall, on its own initiative or at the request of the shareholder, without undue delay rectify, erase or supplement personal data contained in its personal data file if it is erroneous, unnecessary, incomplete or obsolete as regards the purpose of the processing.</p> <p>The data controller shall also prevent the dissemination of such data, if this could compromise the protection of the privacy of the shareholder or his/her rights. If the data controller refuses the request of a shareholder of the rectification of an error, a written certificate to this effect shall be issued. The certificate shall also mention the reasons for the refusal. In this event, the shareholder may bring the matter to the attention of the Data Protection Ombudsman.</p> <p>The data controller shall notify the rectification to the recipients to whom the data have been disclosed and to the source of the erroneous personal data. However, there is no duty of notification if this is impossible or unreasonably difficult.</p> <p>The requests described above shall be sent to the contact person of the data controller either by email to the address <a href="mailto:heli.gummerus@oriola-kd.com">heli.gummerus@oriola-kd.com</a> or by letter to the address Oriola-KD Corporation, Legal Affairs, P.O. Box 8, FI-02101 Espoo, Finland.</p>